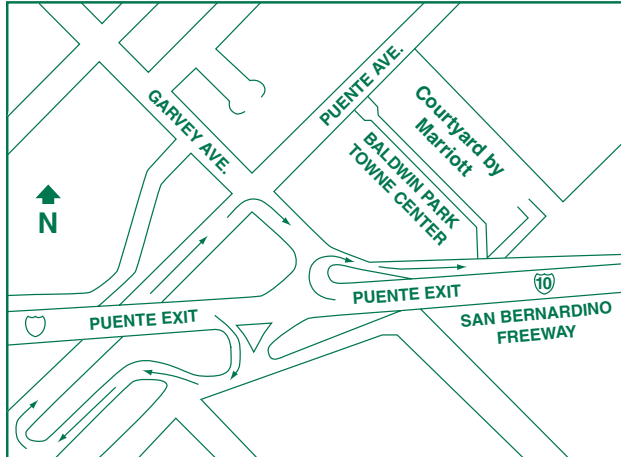


## LOCATION

Courtyard by Marriott Baldwin Park  
14635 Baldwin Park Towne Center  
Baldwin Park, CA 91706



## DIRECTIONS

### Westbound on I-10:

Exit Puente Avenue and bear right on Garvey Avenue.

### Eastbound on I-10:

Exit Puente Avenue and bear right on the service road to Puente Avenue. Turn right and proceed under the I-10 Freeway. Turn right at the light onto Garvey Avenue.

## FREE PARKING IS AVAILABLE.



*Location accessible to the disabled. If you require assistance, please call 626-480-8226.*

## SEMINAR SPONSORS

The San Gabriel Valley Small Business Fair is a special event designed to assist small businesses. Various federal, state, and local government agencies provide a full day of counseling in areas that small businesses need most. The agencies are here to help make your business a success.

## ORIENTATION

Our business fair begins with registration at 8:30 a.m. After registration, the session will begin with opening remarks at 9:00 a.m.

## CLASSES

Please see the inside of this brochure for class presentation schedules.

## BOOTHS

Booths will be open from 8:30 a.m. to 4:00 p.m. Agency representatives will be available to answer your individual questions, except possibly when an agency representative is presenting a class.

## GENERAL INFORMATION

Lunch and snacks will be available for you to purchase at the hotel restaurant or other nearby restaurants.

For additional information, check out  
"Free Seminars" on our website at  
[www.boe.ca.gov](http://www.boe.ca.gov)  
or call 626-480-8226.



THE HONORABLE JOHN CHIANG  
CHAIR OF THE  
STATE BOARD OF EQUALIZATION

Invites you to attend the

# 2005 SAN GABRIEL VALLEY SMALL BUSINESS FAIR

## KEYNOTE SPEAKER:

**BILL CARNEY**

PRESIDENT AND CEO

SAN GABRIEL VALLEY ECONOMIC PARTNERSHIP

## FRIDAY

**SEPTEMBER 9, 2005**

**8:30 a.m. to 4:00 p.m.**

Free Admission  
Free Parking Available

Courtyard by Marriott Baldwin Park  
14635 Baldwin Park Towne Center  
Baldwin Park, CA 91706

# SCHEDULE OF PRESENTATIONS

8:30 A.M.– 9:00 A.M.	Registration (Hotel Lobby)									
9:00 A.M.– 9:50 A.M.	Welcome and Keynote Address (Sierra Madre Ballroom)									
	<b>BALLROOM A</b>	<b>BALLROOM B</b>	<b>BALLROOM C</b>	<b>BALLROOM D</b>	<b>MT. BALDY</b>	<b>MT. LOWE</b>	<b>MT. WATERMAN</b>	<b>MT. WILSON</b>	<b>BOARDROOM</b>	<b>MT. SAN ANTONIO</b>
10:00 A.M.– 10:50 A.M.	Benefits of Different Employee Retirement Plans (IRS)	Basic Sales and Use Tax (BOE)	How to Start and Manage a Small Business (SBDC)	Basic Payroll Tax (IRS & EDD)	SBA’s Programs and Services (SBA)	Green Lights and Red Flags—FTC Rules of the Road for Advertisers (FTC)	How to Prepare for a Sales and Use Tax Audit (BOE)	Are You Sure You Have An Employee or Independent Contrator at Work? (Division of Labor Standards Enforcement)	Social Security Benefits for the Small Business Owner (SSA)	Financing for Your Small Business (CHARO)
11:00 A.M.– 11:50 A.M.	Compliance with Federal Wage and Hour Laws (U.S. Dept. of Labor—Wage and Hour Division)	Basic Sales Tax Exemptions (BOE)	Marketing Your Business (SBDC)		How to Utilize the D.A.’s Cost-Free Program and Reduce Bad Check Losses (L.A. County D.A. Bad Check Restitution Program)	What Cal/OSHA Considers an Important Compliance Issue (Cal/OSHA)	Employee Benefits and the Small Business Owner (U.S. Dept. of Labor—Employee Benefits Security Administration)	State Income Tax and Small Business (FTB)	Business Personal Property Tax (Los Angeles County Assessor)	Why and How International Trade Should be Part of Your Business (Center for International Trade Development of Citrus College)
12:00 P.M.– 1:00P.M.	<b>LUNCH BREAK</b>									
1:00 P.M.– 1:50 P.M.	Recordkeeping (IRS)	Sales and Use Tax for Construction Contractors (BOE)	Business Plan Development (SBDC)		Elements of Government Contracting (SBA)		Knowing Your Way Around the Audits and Appeals Process (BOE)	Overtime, Rest, and Meal Periods: Effects on Wage Calculations (Division of Labor Standards Enforcement)	Social Security Benefits for the Small Business Owner (SSA)	ABC’s of Starting a Business (CHARO)
2:00 P.M.– 2:50 P.M.	Compliance with Federal Wage and Hour Laws (U.S. Dept. of Labor—Wage and Hour Division)		Small Business Loans and Other Options (SBDC)			What Cal/OSHA Considers an Important Compliance Issue (Cal/OSHA)		State Income Tax and Small Business (FTB)	Business Personal Property Tax (Los Angeles County Assessor)	Why and How International Trade Should be Part of Your Business (Center for International Trade Development of Citrus College)
3:00 P.M.– 3:50 P.M.	Problem Resolution Process—Taxpayers’ Rights Advocate (BOE, EDD, FTB, IRS)— <b>BALLROOM B</b>									

## PARTICIPANTS

Baldwin Park Chamber of Commerce  
Board of Equalization (BOE)  
California Occupational Safety and Health Administration (Cal/OSHA)  
Center for International Trade Development and California-Mexico Trade Assistance Center of Citrus College  
CHARO Community Development Corporation  
City of Baldwin Park  
Division of Labor Standards Enforcement  
Employment Development Dept. (EDD)

Federal Trade Commission  
Franchise Tax Board (FTB)  
Internal Revenue Service (IRS)  
Los Angeles City Office of Finance, Tax and Permit Division  
Los Angeles County Assessor  
Los Angeles County District Attorney, Bad Check Restitution Program  
Service Corps of Retired Executives  
Small Business Administration (SBA)  
Small Business Development Center (SBDC)

Social Security Administration (SSA)  
State Compensation Insurance Fund  
U.S. Department of Labor—Wage and Hour Division  
U.S. Department of Labor—Employee Benefits Security Administration

**PLEASE REMEMBER TO COMPLETE AN EVALUATION FORM AND RETURN IT TO A HOST OR HOSTESS OR PLACE IT IN THE DESIGNATED BOXES ON SITE.**